



Quality and Accountability Coordinator

Bucharest, Romania

Terre des hommes Romania is recruiting a Quality and Accountability Coordinator to lead the Q&A and M&E initiatives at country level. If you are looking for a meaningful job that will make a lasting impact on the lives of children, we want to meet you.

Start date	As soon as possible
Contract	One-year, local, full-time contract, renewable.
Salary & benefits	RON 4400 <u>net</u> , with conditions applicable to similar position grades in the organization; private medical insurance.
Location	Bucharest, with occasional travel in the country.

Deadline for applications 26th of March 2021

BACKGROUND

Terre des hommes (Tdh) is the leading Swiss child relief agency. Founded in 1960, we are committed to improving the lives of millions of the world's most vulnerable children. Through our innovative protection and health projects, we provide assistance to over three million children and their families in almost forty countries each year. In Europe, Tdh has been reorganized in line with its regionalization strategy which foresees the development of a regional hub operated from Budapest and two multi-country delegations (MCD East composed of Romania, Moldova and Ukraine and MCD South composed of Greece, Albania and Kosovo). The work of Tdh in Europe is guided by its innovative programmatic approach.



In Romania, Terre des hommes (Tdh Ro) has been active since 1992. For the past few years, the delegation has been working on three main intervention areas: (1) Strengthening child protection and juvenile justice systems, (2) Protection of children affected by migration/trafficking, and (3) Social inclusion of minorities. Every year thousands of children and their families benefit from projects implemented either at a national or regional level.

ROLE DESCRIPTION

The Quality & Accountability Coordinator supports Tdh Romania in design and implementation of Tdh quality and accountability approach based on the Core Humanitarian Standard on quality & accountability (CHS). S/he is primarily responsible for promoting quality & accountability within projects and programs implemented by the delegation. Designs and rolls out Q&A strategies, orients and ensures

coherence with related Q&A works and tools for teams in impact-oriented interventions. Provides methodological support in the fields of situation analysis, strategic planning, organisational learning, accountability towards beneficiaries, gender equality and equity.

MAIN RESPONSIBILITIES

- Leads the development and implementation of the Quality and Accountability strategy at the country level in line with Tdh's policy and guidelines.
- Helps to consolidate and disseminate "lessons learned" and promotes a culture of openness and exchange
- Ensures that project and program work meet the ethical principles of gender equality and equity.
- Leads the process of program design, implementation, monitoring and reporting, in close collaboration with Deputy director and program managers.
- Provides direct supervision to the M&E Officer(s) part of the team.
- Monitor closely the implementation of the M&E system for Romania.
- Lead the reporting process of Tdh Romania as per specific donor and regional guidelines and reporting tools (for M&E issues).
- Participates in fundraising efforts and Q&A related exchanges with the Q&A Regional Advisor within the region.

YOUR PROFILE

- University degree from an accredited educational institution in Social Science / Statistics / Development Studies / Social Work or related field
- Knowledge and experience working in the field of children's rights (protection, migration) in development / humanitarian context
- Expertise in project cycle management, in-depth knowledge of its concepts, processes and tools, and in facilitating participatory processes.
- Minimum 5 years of experience in the design, planning and implementation of quality and accountability processes (situation analysis, planning, monitoring, evaluation, capitalization; Information, communication, participation of key actors in these processes)
- Advanced quantitative and qualitative analysis skills to improve programme quality;
- Excellent oral and writing skills (in English and Romanian) and ability to learn, apply and comply with donor and reporting requirements;
- Flexibility, openness and adaptability.
- Results-oriented focus and problem-solving abilities
- High computer literacy with a full knowledge of office applications and ability working with mobile data collection programs; advanced knowledge of MS Excel and data visualization program.

TO APPLY:

Qualified applicants are encouraged to submit their CV and motivation in English to vacancy@tdh.ro. Please include "QA Coordinator, your name and surname" in the subject line of the application email.

Child Safeguarding Policy:

To commit to respect Tdh Risk Management Policies including: Child Safeguarding Policy, Safety and Security Policy and Anti-Fraud/Corruption Policy, Whistle Blowing Policy.

Due to an anticipated high number of applications, Tdh is not able to respond to every applicant individually. Please note that only short-listed candidates will be contacted for the first interview.

GDPR compliance:

By sending your application, you agree that your personal data will be used in the recruitment process. All the documents we will request in different steps of the recruitment process will only be used for this purpose.

All staff involved in recruitment and selection are aware that data protection rules apply, and that personal information will be treated confidentially. According to our policy, we will keep your application documents for the period of the recruitment only.